

**National Park Service
National Capital Region
1100 Ohio Drive, SW
Washington, DC 20242
Application for Special Use Permit**



Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** You will be notified of the disposition of the application and the necessary steps to secure your final permit. (Note: Teams selected in the lottery will be required to submit a \$50.00 application cost-recovery payment prior to issuance of the permit) There may be additional fees charged, and you **may** be required to provide proof of liability insurance.)

Applicant (Captains) Name:	Organization (Team) Name:
Social Security #:	Tax ID #
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax#:

Description of Proposed Activity (attach diagram): **Entry into the 2008 lottery for sports fields.**

Requested Location: _____

Date (s) _____

Maximum Number of Participants _____ (Please provide best estimate)

Maximum Number of Vehicles _____ (attach parking plan)

Support Equipment (list all equipment) _____

Support Personnel (contractors, etc. including addresses and telephones) _____

Individual in charge of event on site (include address, telephone and cell phone numbers): _____

Is this an exercise of First Amendment Rights?	Y	N
Are you familiar with/ have you visited the requested area?	Y	N
Do you plan to advertise or issue a press release?	Y	N
Will you distribute printed material?	Y	N
Is there any reason to believe there will be attempts to disrupt, protest or prevent your event?(if yes explain on separate sheet)	Y	N

Lottery Number

For Office Use Only

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Signature _____ Date _____

Information provided will be used to determine whether a permit will be issued. Completed application must be accompanied by an application fee in the form of a cashiers check or money order in the amount of \$ N/A made payable to **National Park Service**. Application and administrative charges are non-refundable. *This completed application should be faxed to (202) 401-2430, or mailed or delivered to*

National Park Service
National Capital Region
Division of Park Programs – Room 128
1100 Ohio Drive, SW
Washington, DC 20242

Note that this is an application only, and does not serve as permission to conduct a filming project or any other use of the park. If your request is approved, a permit containing applicable conditions and regulations will be sent to the person designated on the application. The permit must be signed and returned to the park prior to the event.

Paperwork Reduction Act Statement: This information is being collected to allow the park manager to make a value judgment on whether or not to allow the requested use. All the applicable parts of the form must be completed. A Federal agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Estimated Burden Statement: Public reporting burden for this form is estimated to average 30 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate or any aspects of this form to the National Park Service, Special Park Uses Program Manager, 1849 C Street NW (2460), Washington, D.C. 20240

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- ☐ THE TEAM CAPTAIN SHOULD COMPLETE THE FORM IN UNSHADED AREAS ONLY (NAME AND CONTACT INFORMATION, NAME OF TEAM & PREFERRED DAY OF THE WEEK), AND MUST SIGN AND DATE THE FORM.
 - ☐ ALL APPLICATIONS MUST BE RECEIVED BY THE CLOSE OF BUSINESS 4:00 P.M. ON MARCH 3, 2008.
 - ☐ APPLICATIONS MAY BE FAXED TO (202) 401-2430, OR MAILED, OR DELIVERED TO: DIVISION OF PARK PROGRAMS, ROOM 128, 1100 OHIO DRIVE, SW, WASHINGTON, D.C., 20242
 - ☐ THE LOTTERY WILL BE CONDUCTED BY CLOSE OF BUSINESS ON WEDNESDAY, MARCH 5, 2008
 - ☐ BY FRIDAY, MARCH 7, 2008, SELECTED TEAMS WILL BE POSTED ON: www.nps.gov/nama. ONCE THERE, CLICK ON “PERMITS”, THEN ON “WASHINGTON MONUMENT GROUNDS FIELDS”. WINNING TEAMS WILL BE REQUIRED TO SUBMIT A \$50.00 PERMIT COST RECOVERY PAYMENT BEFORE THE FINAL PERMIT CAN BE ISSUED. INFORMATION REGARDING METHODS OF PAYMENT WILL BE POSTED ON THE WEBSITE
 - ☐ ONLY ONE APPLICATION PER TEAM WILL BE ENTERED INTO THE LOTTERY. DUPLICATION AND/OR MANIPULATION OF THE APPLICATION LOTTERY PROCESS IS PROHIBITED AND MAY RESULT IN DISQUALIFICATION OF THE TEAM.
 - ☐ SPORTS ACTIVITIES ON THE WASHINGTON MONUMENT GROUNDS ARE PERMITTED FOR RECREATIONAL USE ONLY. IF A PERMIT FOR A SPECIAL EVENT OR DEMONSTRATION (PUBLIC GATHERING) IS ISSUED, THAT PERMIT WOULD SUPERSEDE YOUR USE OF THE GROUNDS ON THOSE DATES.